LaRocque Law
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Will County Divorce Prove-Up

FORMS CHECKLIST FOR SELF-REPRESENTED PARTIES

A prove-up is the short final hearing in an uncontested divorce, where the judge reviews your paperwork and enters the Judgment. This checklist covers the statewide forms plus the local forms the Will County Circuit Clerk posts for divorce cases, with links to each official source.

Not every form applies to every case. Individual Will County judges publish standing orders that can add requirements, so check yours on the Circuit Clerk's Judge Rules page before your date.

Good to know in Will County

- The Circuit Clerk's divorce forms page says all divorce forms need two additional copies at the time of filing. (Dissolution forms)
- To schedule an uncontested prove-up, call the Will County Circuit Clerk at (815) 727-8592.
- If you have minor children, mediation is required. The Twelfth Circuit keeps a list of approved mediators (Approved GAL & Mediator Lists).
- If you have minor children, the parenting class is also mandatory.
- The court holds some hearings by video. Remote-hearing rules and Zoom information are on the 12th Judicial Circuit website.

Starting the case

Statewide forms, accepted in every Illinois court.

✓	Form	When you need it
☐	How to Get a Divorce (No Children) - Instructions	Read first if there are no minor children
☐	How to Get a Divorce with Children - Instructions	Read first if there are minor children
☐	Petition for Dissolution of Marriage (No Children)	Always (use this one OR the with-children petition)
☐	Petition for Dissolution of Marriage (With Children)	Always (use this one OR the no-children petition)
☐	Summons (Divorce)	When the other spouse must be formally served

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✓	Form	When you need it
☐	Entry of Appearance (Divorce)	Required. Filed by the other spouse. This is all you need for the other spouse to be in the case.
☐	Waiver of Service, Entry of Appearance and Consent (Will form 166)	Optional. Not required if the other spouse files an Appearance.
☐	Financial Affidavit (statewide) or Will County Family Affidavit	Each party lists assets, income, and expenses
☐	Application for Waiver of Court Fees	Only if you cannot afford filing fees
☐	Order for Waiver of Court Fees	Filed with the fee waiver application

Only if your spouse did not respond (default)

✓	Form	When you need it
☐	Motion for Default (Will form 18E Part 8)	Asks the court to grant the divorce when the other spouse has not answered the petition
☐	Domestic Relations Publications Packet	Only if the other spouse could not be found and must be served by publication

Prove-up day

Bring extra copies of everything you want the judge to sign.

✓	Form	When you need it
☐	Judgment for Dissolution of Marriage (No Children)	Every prove-up without minor children
☐	Judgment for Dissolution of Marriage (With Children)	Every prove-up with minor children
☐	Affidavit as to Non-Military Service (Will form 167)	Optional. Not required.
☐	Certificate of Dissolution (IDPH)	Filled out and brought to the prove-up

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✓	Form	When you need it
☐	Name Change Order with Judgment (Will form 171)	Optional. May not be needed if the Judgment already restores a former name.

Only if you have children

✓	Form	When you need it
☐	Parenting Plan (statewide)	Your proposed parenting plan and allocation of parental responsibilities
☐	Uniform Order for Support	Attach the child support calculation
☐	Support Information Sheet	Minor children
☐	Income Withholding for Support	So support comes out of the paying parent's paycheck
☐	Parenting class	Mandatory. The Circuit Clerk lists The Center for Divorce Education's online class as Will County-approved.

Mediation (only if you have children)

Mediation is required in cases with minor children. These are the court's mediation forms.

✓	Form	When you need it
☐	Family Division Order for Mediation (CO 12)	Signed by the judge assigning the parties to mediation
☐	Approved Guardian ad Litem and Mediator Lists	Mediators approved by the Twelfth Circuit for family cases
☐	Family Division Mediation Report	Completed and signed by the mediator
☐	Mediation Evaluation for Parties	Completed by the parties after mediation

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Optional: joint simplified dissolution

A separate, shorter process for couples who meet strict eligibility requirements. Not used with a regular prove-up.

✓	Form	When you need it
☐	Joint Simplified Dissolution Booklet (rev. May 2024)	Only for couples who qualify

Items that do not come from a court form

✓	Item	Notes
☐	Marital Settlement Agreement	There is no statewide fill-in form; the parties write and sign it
☐	Child support calculation	Minor children only. Attached to the Uniform Order for Support.
☐	Parenting class certificate	Minor children only. The class is mandatory.
☐	Proof of service	If the other spouse was served rather than signing a waiver
☐	QDRO / QILDRO	Only if a retirement account is being divided

Questions about your case?

LaRocque Law handles Illinois divorce and family law matters. To schedule a consultation, call (312) 584-3456 or visit larocque-law.com.

This checklist is general information compiled from official court sources as of September 2026. It is not legal advice. Receiving it does not create an attorney-client relationship, and LaRocque Law does not represent you unless you sign a written engagement agreement with the firm. Court forms and local requirements change; confirm current versions with the Circuit Clerk of Will County.