



DuPage County Divorce Prove-Up

FORMS CHECKLIST FOR SELF-REPRESENTED PARTIES

A prove-up is the short final hearing in an uncontested divorce, where the judge reviews your paperwork and enters the Judgment. This checklist covers what the 18th Judicial Circuit (DuPage County) asks for, with links to the official version of each form.

Not every form applies to every case. Which ones you need depends on whether you have minor children and whether your spouse has agreed and filed an Appearance. Individual judges may have their own practices, so check with your courtroom before your date.

How prove-ups work in DuPage

- Under DuPage Local Rule 15.05.02, a prove-up can be done before any judge in the Domestic Relations Division. ([Local Rules, Article 15](#))
- The court lists 9:00 a.m. prove-ups, Monday through Wednesday, by Zoom or in person, at the DuPage County Judicial Center, 505 N. County Farm Road, Wheaton. ([Domestic Relations Division](#))
- Local Rule 15.20(g) also lets judges review and enter an agreed judgment presented electronically, with a notarized joint affidavit covering the points listed in the rule. There is no local form for that affidavit.
- The DuPage County Bar Association offers a free Family Law Help Desk consultation by Zoom. ([Pro Se Court information](#))

Documents the local rule requires at the prove-up

Local Rule 15.05.02(b) lists these as the necessary prove-up documents.

✓	Form	When you need it
☐	Judgment for Dissolution of Marriage (No Children)	Every prove-up without minor children
☐	Judgment for Dissolution of Marriage (With Children)	Every prove-up with minor children
☐	Marital Settlement Agreement	Listed in the rule. There is no statewide fill-in form; the parties write and sign it.
☐	Allocation Judgment: Allocation of Parental Responsibilities and Parenting Plan	Minor children only
☐	Child Support Calculation	Minor children only



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✓	Form	When you need it
☐	Caring, Coping and Children certificates of completion	Minor children only. See the parenting class row below.
☐	Certificate of Dissolution (IDPH)	Every prove-up

Starting the case

Statewide forms, accepted in every Illinois court.

✓	Form	When you need it
☐	How to Get a Divorce (No Children) - Instructions	Read first if there are no minor children
☐	How to Get a Divorce with Children - Instructions	Read first if there are minor children
☐	Petition for Dissolution of Marriage (No Children)	Always (use this one OR the with-children petition)
☐	Petition for Dissolution of Marriage (With Children)	Always (use this one OR the no-children petition)
☐	Summons (Divorce)	When the other spouse must be formally served
☐	Entry of Appearance (Divorce)	Filed by the other spouse in an agreed case
☐	Financial Affidavit	Under Local Rule 15.05, it is exchanged with the other side, not filed with the Clerk; you file a certificate of compliance instead
☐	Application for Waiver of Court Fees	Only if you cannot afford filing fees
☐	Order for Waiver of Court Fees	Filed with the fee waiver application

DuPage court packets and local forms

✓	Form	When you need it
☐	DuPage Pro Se Packet: Divorce Without Children	The court's own packet for cases without children



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✓	Form	When you need it
☐	DuPage Pro Se Packet: Divorce With Children	The court's own packet for cases with children
☐	Notice of Motion (DuPage form 2169)	To give the other party notice of a court date
☐	Order (DuPage form 2116)	Blank order form, if the judge needs a separate order

Only if you have children

✓	Form	When you need it
☐	Parenting Plan (statewide)	Serves as the proposed Allocation Judgment
☐	Uniform Order for Support	Attach the child support calculation
☐	Support Information Sheet	Minor children
☐	Income Withholding for Support	So support comes out of the paying parent's paycheck
☐	Caring, Coping and Children (co-parenting course)	Local Rule 15.06(c) requires the Caring, Coping and Children program no later than 60 days after the initial status conference. The DuPage County Family Center offers an online co-parenting course for divorcing parents.

Items that do not come from a court form

✓	Item	Notes
☐	Certificate of compliance for the Financial Affidavit	Filed in place of the Financial Affidavit itself
☐	Proof of service or notice	Showing the other spouse was served or given notice of the court date
☐	QDRO / QILDRO	Only if a retirement account is being divided



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✓	Item	Notes
☐	Mediation	Local Rule 15.15 requires it before a hearing on contested parenting issues. Not needed when everything is agreed.

Questions about your case?

This checklist is not a substitute for an attorney. Every case is different, so talk with an attorney before you file anything. LaRocque Law handles Illinois divorce and family law matters. To schedule a consultation, call (312) 584-3456 or visit larocque-law.com.

This checklist is general information compiled from official court sources as of September 2026. It is not legal advice. Receiving it does not create an attorney-client relationship, and LaRocque Law does not represent you unless you sign a written engagement agreement with the firm. Court forms and local requirements change; confirm current versions with the DuPage County Circuit Clerk.